



## Atherton Sacred Heart RC Primary School

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Lodge Lane, Atherton, Manchester. M46 9BN

[enquiries@admin.athertonsacredheart.wigan.sch.uk](mailto:enquiries@admin.athertonsacredheart.wigan.sch.uk)

01942 883429

### **Community Forest School – Conditions of Hire**

- All bookings must be made via the online calendar. A completed booking form and evidence of insurance (if applicable) must be received to confirm booking.
- This is a community facility and is free of charge to use. Please look after this facility.
- Please be aware this site operates a **NO SMOKING POLICY** and smoking is not permitted anywhere on the site.
- Alcohol is not permitted anywhere on site.
- The hirer shall ensure that the premises are left in reasonable condition and any litter or waste is removed.
- The hirer will ensure that any resources used are cleaned/wiped down after use.
- The hirer shall be responsible for complying with the provision of the law, particularly in relation to the admission of persons to the premises and for obtaining any necessary licenses and consents.
- The hirer will be responsible for locking all gates at the end of the session.
- A key will be provided which must be returned to school. The key is allocated to the named person on the booking form and you will not allow use to any other individual.
- The premises are to be used only for the purpose for which you have stated in your booking form.
- It is your responsibility to undertake your own risk assessments for activities carried out in the facility. School accepts no liability for any injury or illness sustained during your hire.
- It is your responsibility to check the area, prior to your session commencing, to ensure the area is safe for you to use.
- School accepts no liability for damage or loss of equipment, resources or personal belongings brought in to the facility.
- Any damage to forest school equipment or structures must be reported. You accept that any costs relating to the repair or replacement of items in the forest school will be charged to your organisation.
- Please be considerate to local residents when entering and exiting the forest school area.
- If parking on Lodge Road or surrounding areas, please be aware not to block driveways, double park or park on corners.

May 2021 (Updated 11.05.21 – SG)