

Sacred Heart Hindsford R.C. Primary School

On-Line Safety Policy



Policy written by F. Watts

Computing Leader

September 2019

Accepted by Governors: *J. Carter* signed (chair)
S. M. Dermott signed (Head)

Shared with staff: date: October 2019

Mission Statement:

By living out our Catholic faith

TOGETHER

we ENCOURAGE

and ACHIEVE.

I have called you by name.

Pupils and Parents

Online safety has a high profile at Sacred Heart RC Primary School for all stakeholders. We ensure this profile is maintained and that pupil needs are met by the following:

- Delivering a relevant up-to-date online safety curriculum which is progressive from Early Years to the end of Year 6.
- Implementing a curriculum that is threaded throughout other curriculums and embedded in the day-to-day lives of our pupils.
- Training for staff and governors which is relevant to their needs and ultimately positively impacts on the pupils.
- Scheduled pupil voice sessions steer changes and inform training needs.
- Through our home/school links and communication channels, parents are kept up to date with relevant online safety matters, policies and agreements. They know who to contact at school if they have concerns.
- Pupils, staff and parents have Acceptable Use Policies which are signed and copies freely available.
- Data policies which stipulate how we keep confidential information secure.

Filtering and Monitoring

- All pupils are provided with a user name and password so that content can be monitored on a regular basis.
- Webpages are filtered to prevent inappropriate use of the internet.
- Staff and pupils / parents sign an Internet acceptable use policy.

Communications

- Any mobile phones or gaming tablets should not be brought onto the school premises by pupils unless specifically instructed by the class teacher. Apart from Y6 where their phones may be kept in the school office.
- School blogs are used in some classes but the posts must be approved by a teacher before appearing online.
- Any communication via social media should be done so through the schools official accounts. Teachers and teaching assistants should not be contacted through their personal social media accounts.

Use of digital and video images

- Children should be educated by staff and parents on the risks of sharing images and information online.
- Staff are allowed to photograph children in school for educational uses. Parents must give consent for pupils' images to be shared on the school website and via social media.
- When permission is given parents and carers are welcome to take photographs of their children during school events but we ask that these are not shared online.

This policy will be reviewed regularly in consultation with staff and following any national initiatives. A copy will be available on the school web site.

Reviewed: September 2019

Next review: September 2021